



॥ बहुजन हिताय । बहुजन सुखाय ॥
किसान शिक्षण प्रसारक मंडळ, उदगीर द्वारा संचलित

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स्थापना - जून २०००
कॉलेज कोड नं. : ३४५

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Information Communication Technology (ICT)

Policy and Procedure

Information and Communication Technology (ICT) policy is designed for understanding procedures for the creation and use of ICT facilities to achieve quality and excellence in global standards by providing the access to up-to date ICT facilities. The ICT facilities includes dedicated internet, sufficient number of Computers, Laptops, Printers, copiers, scanners, LCD projectors, wired and wireless networks, worldwide web, emails, CDs, etc. ICT facility is employed for efficient teaching –learning process. ICT Policy provides the guidelines for effective use in day to day academic and administrative practices. HEI is committed to optimize the learning experiences using ICT.

Objectives:

- Create ICT facilities and provide access in stakeholder services.
- Facilitate effective communication for the learning enrichment and student engagement.
- Create employment opportunities for the youth and improve their employability through ICT based educational initiatives.
- Strengthen ICT infrastructure in terms of classrooms.

Scope of the ICT Policy:

- Students enrolled
- Teaching and non-teaching Staff
- Other Stakeholders of college such as alumni, parents, visitors, etc.



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Guiding Principles:

- The ICT Development Cell members monitor the requirements of ICT infrastructure.
- Committee provides the ICT facility as per demand of staff and Students and also solves the technical problem.
- ICT facilities are reviewed and monitored for optimal use from time to time.
- Finance, Purchase & Maintenance Committee looks after the purchase and maintenance of ICT facilities.
- ICT facilities are updated and upgraded as per the demands and needs of the users.

Areas of ICT Application:

Administration and Examination:

- ICT helped largely in bringing the efficiency in office administration of .
- College employed ICT in attendance of staff, finance, student support, library management, and Examination.

Teaching, Learning and Evaluation:

- The use of ICT to provide support to the teaching learning process.
- A major benefit of ICT for the teachers is that they can make their classroom teaching more effective by making its judicious use.
- ICT enabled teaching-learning encompasses a variety of techniques, tools, contents and resources aimed at improving the quality and efficiency.



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Library:

ICT has transformed library services globally. ICT has also contributed immensely to the performance of librarians in the discharge of their duties such as in cataloguing, reference services, circulation management, serials control etc. ICT has contributed to the library in the following specific ways.

Library management softwares: Libraries utilize softwares designed to manage different library routines and processes. Most of these softwares are integrated and have modules for the different activities or tasks carried out in the library like cataloguing, statistics, acquisition processes, serials control etc. The softwares available at college library are SOUL and NLIST.

OPAC: This means Online Public Access Catalogue and is the computerized version of the library catalogue or a database of the library holdings. The advantage of the OPAC over manual methods is ease of use and the fact that it saves space. It provides access to the catalogues of a library on the local intranet, extranet or even the internet.

Networking: Library users can access information of various types such as online databases, e-journals, e-books, government publications digitally through networked systems. Access may be allowed online remotely through the internet.

Access to Database: Library provides support for online access to digital databases to the learners and researchers; these are INFLIBNET, NDL, and NLIST

E-reference services: The stakeholders are supported by e-reference services for easy access of books, references and research articles.

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